



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PILOT COMMISSIONERS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	Board of Pilot Commissioners
MEETING DATE AND TIME:	Friday, February 21, 2014 at 1:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
MINUTES APPROVED:	May 16, 2014

MEMBERS PRESENT

Bradford Schell, Professional Member
Thomas Cook, Public Member
Joseph Morrissey, Professional Member
Stephen McGuiness, Professional Member
Penelope Marshall, Public Member

MEMBERS ABSENT

Richard Cordrey, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Patricia Davis-Oliva, Deputy Attorney General
Maggie Strauss, Administrative Specialist

OTHERS PRESENT

CALL TO ORDER

Mr. Cook called the meeting to order at 13:11.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Mr. Morrissey, second by Mr. Schell, to approve the minutes of November 22, 2013 as written. The motion unanimously carried.

UNFINISHED BUSINESS

N/A

NEW BUSINESS

Review of Rules & Regulations

A motion was made by Morrissey, second by Mr. Schell to strike regulation 11.2 from the Rules & Regulations because vessels of this size required to be piloted by this rule are no longer calling to port, making promotion from 2nd to 1st class pilot difficult. The motion carried unanimously. The DAG will draft a proposed rule change for review at the next meeting.

A motion was made by Mr. Morrissey, second by Mr. McGuiness to strike the 120 day limit on annual physicals from regulation 6.0 due to the limitation often imposed by private healthcare on the length of

time between physicals. The motion carried unanimously. The DAG will draft a proposed rule change for review at the next meeting.

A motion was made to continue the discussion of an addition of a crimes list to the current regulations, allowing time to review the Maritime Association rules as well as other state and federal licensure regulations. The motion carried unanimously.

Review of Retention Schedule

Ms. Strauss brought to the Boards attention the current retention policy in place at the Division Office and how that correlates with licensee documents stored at the Division. A motion was made by Mr. McGuiness, second by Mr. Morrissey to establish a line of communication between DPR and The Association so that documents are handled appropriately. The motion carried unanimously.

COMPLAINT STATUS

Mr. Morrissey stated that there have been no new complaints.

OTHER BUSINESS (for discussion only)

CORRESPONDENCE

Mr. Cook read the obituary of retired Pilot Howard W. Broomall, Jr.

PUBLIC COMMENT

N/A.

ADJOURNMENT

A motion was made by Mr. Schell, second by Mr. McGuiness, to adjourn the meeting. The motion unanimously carried. The meeting adjourned at 1400.

NEXT MEETING

The next meeting will be May 16, 2014 at 1300.

Respectfully submitted,



Maggie Strauss
Administrative Specialist II